

## COURSE OVERVIEW.

| DAY ONE                                    |                |
|--|----------------|
| VENUE: Lecture Room.                       |                |
| SUBJECT                                    | TIME           |
| Introduction                               | 20 min         |
| Approaching a Club                         | 40min          |
| Components of a Club Development Programme | 60 min         |
| <b>DAY TWO</b>                             |                |
| Working with Parents                       | 40 min         |
| Communication Skills                       | 40 min         |
| Risk Assessment                            | 40 min         |
| Q&A/Summary                                | 5 min          |
| <i>total time (ex Q&amp;A)</i>             | <i>4 hours</i> |

| DAY THREE                                |                |
|--|----------------|
| Venue: On Court                          |                |
| SUBJECT                                  | TIME:          |
| Introduction to Play and Stay principles | 15 min         |
| Mini court/equipment - RED               | 15 min         |
| Midi court/equipment – ORANGE            | 15 min         |
| Full court/equipment - GREEN             | 15 min         |
| Competitive Formats for Play and Stay    | 15 min         |
| ITN demonstration and explanation        | 45 min         |
| Q&A/Summary                              | 5 min          |
| <i>total time (ex Q&amp;A)</i>           | <i>2 hours</i> |

| DAY FOUR                       |                |
|--------------------------------|----------------|
| Venue: Lecture Room            |                |
| SUBJECT                        | TIME           |
| Participants Presentations     | 2 hr           |
| <b>DAY FIVE</b>                |                |
| Running a Business             | 30 min         |
| Working with Committees        | 30 min         |
| Staff Management               | 30 min         |
| Important Forms/Documents      | 30 min         |
| Q&A/Summary                    | 5 min          |
| <i>total time (ex Q&amp;A)</i> | <i>4 hours</i> |